



January 1, 2018

MANAGER, AAP PROGRAMS

The following position is open for interviewing at Gerstco, Inc.

The **Manager, AAP Programs**, is a new position at Gerstco and together we will work on the detailed goals and objectives for this opening. There are some compelling reasons for the creation of this position that I would like to share with you. This position satisfies a goal when the company was founded in 1990, which was to ensure that affirmative action programs and efforts are supported by management, part of the fabric of the organization, and in a contractor's employment policies and practices. In many ways this is done on an ad hoc basis by Gerstco today. However, creating a specific position for AAP programs will ensure that all clients receive up-to-date programmatic services that meet contract compliance requirements, with the added opportunity of including AAP concepts and notions in their company's culture.

Gerstco is looking for an individual with at least 5 years of EEO AAP experience in working for a federal contractor company, or an OFCCP Compliance Officer with experience in the contractor community.

Gerstco, Inc., was founded in 1988, and incorporated in 2000 as a service company for affirmative action program planning. In the same year, we began to add software components to our list of services, which have assisted us in growing the business. We also provide software tools to those federal contractors who desire to develop and maintain their AAPs in-house. At this time, we serve over 200 federal contractors, nationwide in the AAP services area and provide AAP software to another 50 clients.

Gerstco provides employee benefits in the form of: medical, dental, disability, and vision insurance, and administers an employee 401k program for employees. Dependent insurance is also available. In addition, Gerstco funds a Safe Harbor 401k Contribution annually for each employee in the amount of 3% of their annual pay. In addition, employees can contribute the maximum amount allowed to their own 401k program.

We are excited to staff this position.

For more information, please contact:

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NOTE:

All information received will be considered "confidential" and returned at the end of our hiring process.

